

CSS1**Child Safeguarding Statement and Risk Assessment**

For:	Scoil Cholmcille
At:	Mount Hanover, Duleek, Co. Meath A92 TC99

This school is a: (tick appropriate) ☒ primary ☐ post-primary ☐ special school

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019) and 2025, Child Protection Procedures for Schools 2025 and Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's Child Protection Procedures for Schools 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

Name of the Designated Liaison Person (DLP):

Lorraine O'Loughlin

Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

Mary Clayton

In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP

Name of Relevant Person

Lorraine O'Loughlin

(In schools this person is the DLP)

Relevant Person can be contacted on:

041-9839405

mounthanoverns@gmail.com

Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.

Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

Joseph Collins

In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- ☒ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☒ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☒ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☒ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☒ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☒ Fully respect confidentiality requirements as set out in the Child Protection Procedures for Schools 2025 in dealing with child protection matters.
- ☒ Adhere to the above principles in relation to any vulnerable adult.

Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed. (Tusla, 2024)*, and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

> Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service

~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

> Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children

~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.

~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.

> Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm

~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:

- ~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
- ~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.
- ~ The school encourages board of management members to avail of any relevant training and complete child protection training.
- ~ The board of management ensures that records of all staff and board member child protection training are maintained.

> Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla

~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.

> Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons

~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.

> Procedure for Appointing a Relevant Person (In schools this person is the DLP)

~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Daily arrival and dismissal of pupils	Risk of harm not being recognised by school personnel	The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc.
2.	Training of school personnel in Child Protection matters	Harm not recognised or reported promptly	Child Safeguarding Statement & DES procedures made available to all staff DLP& DDLP to attend PDST face to face training All Staff to view Tusla training module & any other online training offered by PDST BOM records all records of staff and board training
3.	Care of Children with special needs, including intimate care needs	Harm by school personnel	Policy on intimate care
4.	Toilet areas	Inappropriate behaviour	Usage and supervision policy
5.	Curricular Provision in respect of SPHE, RSE, Stay safe.	Non-teaching of same	School implements SPHE, RSE, Stay Safe in full

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
6.	LGBT Children/Pupils perceived to be LGBT	Bullying	Bí Cineálta/Anti-Bullying Policy Code of Behaviour
7.	Managing challenging behaviour amongst pupils, including appropriate use of restraint	Injury to pupils and staff	Restraint Policy Health & Safety Policy Code Of Behaviour
8.	Sports Coaches	Harm to pupils	Policy & Procedures in place Garda Vetting Policy
9.	Outdoor teaching activities	Harm to pupils due to inadequate supervision	Health and Safety Policy School outings policy
10.	Students participating in work experience	Harm by student	Work experience Policy Child Safeguarding Statement.
11.	Recreation breaks for pupils	Harm by other students, Bullying	Bí Cineálta/Anti-Bullying Policy
12.	Classroom teaching	Harm to pupils	Code of Conduct for school personnel Disciplinary procedures for school staff
13.	One-to-one teaching	Harm by school personnel	School has policy in place for one-to-one teaching Open doors Table between teacher and pupil Glass in window
14.	Students participating in work experience	Harm by student	Work experience Policy Child Safeguarding Statement.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
15 .	Recreation breaks for pupils	Harm by other students, Bullying	Bí Cineálta/Anti-Bullying Policy
16 .	Classroom teaching	Harm to pupils	Code of Conduct for school personnel Disciplinary procedures for school staff
17 .	One-to-one teaching	Harm by school personnel	School has policy in place for one-to-one teaching Open doors Table between teacher and pupil Glass in window
18 .	Sporting Activities	Harm to pupils by a member of staff of another organisation	School adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting
19 .	School outings	Risk of harm due to inadequate supervision of children while attending out of school activities	Policy and clear procedures in respect to school outings
20 .	Annual Sports Day	Risk of harm due to inadequate supervision	Supervision of pupils Bí Cineálta/Anti-Bullying Policy Code of Behaviour
21 .	Fundraising events involving pupils	Risk of child being harmed by a member of school personnel, a member of staff of	School adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
		another organisation or other person while child is participating in out of school activities	to recruitment and Garda Vetting
22 •	Use of off-site facilities for school activities	Risk of harm by volunteer or visitor to the school	School adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting
23 •	School transport arrangements including use of bus escorts	Risk of harm by school personnel	School adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting
24 •	Fundraising events involving pupils	Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child is participating in out of school activities	School adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting
25 •	Administration of Medicine Administration of First Aid	Harm to pupils by school personnel	Policy on the administration of medication to pupils Diabetes Policy

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			First Aid: Basic Course for personnel
26	Prevention and dealing with bullying amongst pupils	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff Anti-Bullying Policy and Code of Behaviour made available to all staff
27	Use of external personnel to supplement curriculum	Risk of child being harmed in the school by volunteer or visitor to school	School adheres to the requirements of the Garda Vetting legislation and relevant DES circulars in relation to recruitment and Garda Vetting Child Safeguarding Statement & DES procedures made available to all staff
28	Care of pupils with specific vulnerabilities/ needs such as • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual, or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on CPNS	Bullying	Bí Cineálta/Anti-Bullying Policy Code of Behaviour

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
29	Recruitment of school personnel including - • Teachers • SNA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities	Harm not recognised or properly or promptly reported	Child Safeguarding Statement & DES procedures made available to all staff Staff to view Tusla training module & any other online training offered by PDST Vetting Procedures Policy of Parents / Volunteers Policy on Visiting Contractors
30	Use of Information and Communication Technology by pupils in school	Bullying	ICT policy Bí Cineálta/Anti-Bullying Policy Code of Behaviour
31	Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Harm to pupils by school personnel	Bí Cineálta/Anti-Bullying Policy Code of Behaviour
32	Students participating in work experience in the school	Harm to pupils by school personnel or visitors	Garda Vetting Procedures in place The school has in place a policy and procedures in respect of students undertaking work

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
			experience in the school
33 •	Student teachers undertaking training placement in school	Harm to pupils by school personnel or visitors	Garda Vetting Procedures in place The school has in place a policy and procedures in respect of student teacher placements
34 •	Use of video/photography/other media to record school events	Harm to pupil due to inappropriate communications Bullying	ICT Policy in place: acceptable Use of the Internet Bí Cineálta/Anti-Bullying Policy
35 •	After school use of school premises by other organisations	Harm to pupils by visitors	Garda Vetting Procedures in place

Additional pages may be added as required

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the Child Protection Procedures for Schools 2025, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on **Tuesday October 13th 2026.** *(most recent review date)*

Signed:*		Date:	
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Chairperson of the board of management

Signed:*		Date:	
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Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again in **October 2027.** *(expected review date)*

** Document to be printed and signed with original signatures*

Appendix - Location of copies of the Child Protection Procedures and Children First Guidance

This may be in the form of specifying the online location for the procedures (Department of Education and Youth website www.gov.ie/childprotectionschools and/or the school website), providing a link to the Children First National Guidance 2017 [Children First National Guidance 2017.pdf](#), and stating the number and location of hard copies of these procedures available in the school.

All staff members have a copy of the Child Safeguarding Statement in their planning folders.

The Child Safeguarding Statement and Risk Assessment are both displayed prominently at the entrances to the school.

The Child Safeguarding Statement and Risk Assessment are both available to view on the school website.

A hard copy of the Department of Education & Youth procedures is available in the staffroom.

The DLP has a hard copy of the Child Safeguarding booklet, the Oversight booklet and the Case File booklet. These hard copies are kept in a locked filing box where the DLP is the only person with access.

CSS 2

Review of the Child Safeguarding Statement and Risk Assessment

The Child Protection Procedures for Schools 2025 require that the board of management must undertake a review of its Child Safeguarding Statement and Risk Assessment. The following template must be used for this purpose. The review must be completed every calendar year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers. Undertaking an annual review will ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement and Risk Assessment every two years.

As part of the overall review process, boards of management should also assess relevant school policies, procedures, practices and activities and their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015 and Children First National Guidance 2017, the Addendum to Children First (2019) and 2025, Children First National Guidance 2017, the Addendum to Children First (2019) and (2025), and the Child Protection Procedures for Schools 2025.

Designated Liaison Person

Name:	Lorraine O'Loughlin
Date Appointed:	27/08/2025

Relevant Person

(In schools this is the DLP)

Name:	Lorraine O'Loughlin
Contact details:	0419839405
Date Appointed:	

Deputy Designated Liaison Person

Name:	Mary Clayton
Date Appointed:	23/02/2026

Contact details for Tusla

Contact Name

Meath Point of Contact

Address

Child and Family Agency, Meath Enterprise Centre,
Trim Road, Navan, Co Meath.

Contact Number

046 9098560

Contact details for An Garda Síochána

Contact Name

Ashbourne Garda Station

Address

Frederick St, Killegland,
Ashbourne, Co. Meath.

Contact Number

(01) 801 0600

Checklist for review of the Child Safeguarding Statement

1. When did the board first formally adopt a Child Safeguarding Statement and Risk Assessment in accordance with the Child Protection Procedures for Schools 2025? For most schools this will be March 2018, as outlined in Section 9.9 of the procedures.

Date first Child Safeguarding Statement and Risk Assessment adopted by the school:

01/03/2018

- 2(a) Where is the Child Safeguarding Statement and Risk Assessment displayed in the school? For example, in a prominent place near the main entrance to the school.

The Child Safeguarding Statement and Risk Assessment are on display by
the two entrances to the school.

- (b) Is there a student-friendly version, with a photograph of the Designated Liaison Person, displayed beside the Child Safeguarding Statement and Risk Assessment?

☒ Yes

- (c) Other than displaying in a prominent place near the main entrance to the school, how have students been made aware of the student-friendly version?

- ☒ Displayed at all student entrances
☒ On school website
☐ School journal
☒ Other: (please state)

The child friendly version is also displayed by the main entrances. It is also on the school windows at the entrances.

3. Has the board used the most recent Child Safeguarding Statement and Risk Assessment Template and formally adopted, without modification, the Child Protection Procedures for Schools 2025?

☒ Yes

What is the date of the previous review of the Child Safeguarding Statement and Risk Assessment?

Date: 23/02/2026

4. Has the Board included a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the Addendum to Children First (2019)?)

☒ Yes

5. Is there a written protocol in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons in line with Appendix C of the Child Protection Procedures for Schools 2025?

☒ Yes

6. Has the Board reviewed and updated the written assessment of risk as part of this overall review (for example, to include shower facilities, changing rooms, swimming, online engagements to facilitate learning). Boards should refer to the Child Safeguarding Statement and Risk Assessment Template for examples.

☒ Yes

Date of this review: 13/10/2026

7. How has the Board ensured that the Child Safeguarding Statement and Risk Assessment is provided to the patron, the parents' association and all parents of children in the school? Give dates of emails/letters/texts/links provided.

Yes, a copy of the Statement will be emailed to the Patron and the Parents Association. Both will also receive a hard copy. The Statement will also be available on the school website and it will be linked on the School Story page of Class Dojo.

8. How has the Board sought the feedback of parents, students and school personnel (teaching and non-teaching) on the Child Safeguarding Statement and Risk Assessment?

Has the school engaged with each of the above through, for example, a meeting or survey. The support documents CSS 5, CSS 6 and CSS 7 can be used to support this engagement. Details of how feedback was sought should be outlined below.

(a) Parents

The Parents Association are provided with a copy of the Child Safeguarding Statement. The names of the DLP and DDLP were circulated in the school newsletter as were details of Child Safeguarding training.

(b) Students

The students were spoken to informally about who they can go to if they feel unsafe at school.

(c) School Personnel

A staff meeting was held in early September where the Safeguarding Statement was discussed and reviewed. After the DLP and DDLP training, all members of the teaching staff received the relevant information on their duty of care and how to report concerns.

9. Outline any aspects of the school's Child Safeguarding Statement and Risk Assessment and/or its implementation that require further improvement, including any complaints or suggestions for improvements, which the Board has identified:

N/A

10. Outline details of how areas for improvement have been adequately addressed including whether an action plan with appropriate timelines has been put in place:

N/A

11. Has the template for Notification regarding the board of management's review of the Child Safeguarding Statement and Risk Assessment been used to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment?

☒ Yes ☐ No ☐ N/A

Training

12. Give details of when the DLP and DDLP most recently attended child protection training for DLP/DDLPs:

DLP: Lorraine O'Loughlin	Date: 02/10/2025
DDLP: Mary Clayton	Date: 18/09/2026

13. Give details of child protection training attended by any members of the Board and dates attended:

N/A

14. How has the Board ensured that all school personnel (including new school personnel, temporary staff and substitutes) have been made aware of their responsibilities under the Child Protection Procedures for Schools 2025 and the Children First Act 2015? For example, completing e-learning or other training, use of department's supports for school personnel when reviewing the Child Safeguarding Statement and Risk Assessment, induction/mentoring system for new personnel, or other measures. How are records of the training completed maintained by the school?

The staff are all asked to complete the Children First training module.

Child Protection Oversight Report (CPOR)

15. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at every ordinary meeting of the Board held since the last review of the Child Safeguarding Statement was undertaken which contains all the information required under each of the four headings set out in Section 12.3 of the Child Protection Procedures for Schools 2025?

☒ Yes ☐ No

16. Since the Board's last review of the Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, has the Board been provided with and reviewed all records relevant to the CPOR?

☐ Yes ☐ No ☒ N/A

17. Have these cases been anonymised and redacted as necessary?

☐ Yes ☐ No ☒ N/A

18. Since the Board's last review Child Safeguarding Statement, if there have been cases presented for oversight as part of the CPOR, do the minutes of the board meeting:

(a) specify the anonymised documents provided to the board as part of the CPOR

☐ Yes ☐ No ☒ N/A

(b) use unique codes to record child protection matters?

☐ Yes ☐ No ☒ N/A

19. The board has undertaken the review of the Child Safeguarding Statement and Risk Assessment and has issued/published notification confirming same.

☐ Yes ☐ No ☒ N/A

Reporting

20. Where are all records relating to child protection filed and stored in a secure manner? For example, stored securely in the principal's office in such a manner as only the DLP and DDLP and the chairperson when acting as DLP will have access to these records.

The records are stored in a secure lock box that only the DLP and DDLP have access to.

21. How does the Board ensure that child protection procedures in relation to reporting to Tusla/An Garda Síochána are followed in full? The Board should indicate that the DLP follows the procedures outlined in the Child Protection Procedures for Schools 2025 for reporting of all child protection concerns.

The DLP follows the procedures outlined in the Child Protection Procedures for Schools 2025 for the reporting of child protection concerns.

Curriculum

22. The Board should outline the steps it has taken to ensure that the SPHE, RSE, and Wellbeing curriculum is appropriately planned for and delivered to the children and young people in the school.

The Stay Safe programme is delivered every second year. The RSE programme is delivered every second school year. The school has an SPHE whole school policy in place. The school also has a policy for RSE in place.

The SPHE Policy and RSE policy were both reviewed in Term 1 of the 2025/2026 school year.

For primary schools, it should confirm that:

- Aspects of all three strands (SPHE, RSE, Wellbeing) are covered each year.
- The Stay Safe programme is taught in its entirety in one year – at least once during infants, 1st/2nd class, 3rd/4th class, and 5th/6th class. Schools will be informed if, in the future, the Department approves an alternative or replacement to the Stay Safe Programme.
- The school plan outlines provision for RSE across each of the different class levels/stages.
- The date of the most recent policy review or curricular implementation is noted.

For post-primary schools, it should confirm that:

- The Wellbeing Programme for Junior Cycle is being implemented.
- RSE and SPHE are being appropriately delivered.
- The date of the most recent policy review or curricular implementation is noted.

Vetting and Recruitment

The board should be satisfied that procedures to ensure that all statutory requirements in relation to vetting, statutory declarations and forms of undertaking are met. The board should

refer to the school's recruitment procedures about how references of all school personnel are checked and how vetting outcomes are managed before appointment or work in the school is undertaken. Schools under the aegis of Education and Training Boards (ETB) should outline how they adhere to ETB recruitment processes.

If joint agreements are used for the visiting coaches or for school placement students, this should be included. If the school is part of teacher sharing arrangements (see section 10.2 of the procedures), the vetting oversight actions taken should be included.

23. The Board should indicate how it is satisfied that:

- (a) the statutory requirements for Garda Vetting are met.

All staff members are Garda Vetted. All substitutes teachers are required to provide a copy of their Garda Vetting before undertaking a placement in the school. A copy of the Garda Vetting Certificate is kept on file.

- (b) the department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking are met.

All substitute teachers are required to sign a statutory declaration form and form of undertaking. Statutory declaration forms are up to date for all school staff (teaching & SNA & secretary).

- (c) thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers).

Recruitment and selection procedures are followed thoroughly. All appointments are subject to patron approval. The patron is also consulted in securing the services of an independent assessor for recruitment.

Statement by the Board

The Board should make an overall statement as to its satisfaction that the Child Safeguarding Statement and Risk Assessment and child protection procedures are being fully and adequately implemented by the school.

The Board of Management is satisfied that the Child Safeguarding Statement and Risk Assessment is fully implemented by the school.

The Board of Management is also satisfied that the Child Protection Procedures are being followed by the school.

The Board notes that the DLP and DDLP have both completed training in the area of Child Protection. This training was completed on October 2nd 2025 (DLP) & September 18th 2026 (DDLP).

The Board also notes that all staff members (Teachers, SNA and secretary) attended Child Protection Training on December 2nd 2025.

Signed*:


Chairperson of the board of management

Date:

13/10/26

**Document to be printed and signed with original signatures*

CSS 3**Notification Regarding the Board of Management's Review of the Child****Safeguarding Statement and Risk Assessment**

This template must be used by the board of management to inform the school community and relevant parties that they have fulfilled their statutory obligation to annually review the school's Child Safeguarding Statement and Risk Assessment.

To: Whom it Concerns

The board of management of:

Scoil Cholmcille, Mount Hanover
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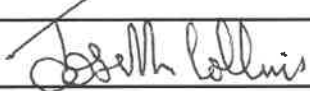
wishes to inform you that:

(a) The board of management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of

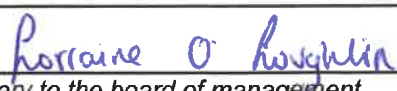
13/10/2026

 (date).

(b) This review was conducted in accordance with the board of management's review of the Child Safeguarding Statement and Risk Assessment published on www.gov.ie/childprotectionschools.

Signed:*		Date: 13/10/26
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Chairperson of the board of management

Signed:*		Date: 13/10/26
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Principal/Secretary to the board of management

** Document to be printed and signed with original signatures*

